



# 2005 Profile of Local Public Health Agencies



Codebook for 2005 National Profile of Local Health Departments Data

Core Questionnaire

July 2006



# 2005 Profile of Local Public Health Agencies



## GENERAL NOTES:

- Variable names are in ( ) while values of categorical variables are in [ ] where applicable.
- Erroneous data were removed during cleaning and replaced with a special missing value in Stata “.e”.
- Variables with dichotomous values (i.e., checked/unchecked) are presented in one of the two following ways depending on how they were originally coded:
  - a. Checked= 1, Unchecked= 0 or
  - b. Checked= 1, Unchecked= .
- Please provide your LPHA contact info:

**LPHA Name**  
(lphaname) \_\_\_\_\_

**Telephone**  
(telephon) \_\_\_\_\_

**Fax (fax)** \_\_\_\_\_

**Email (email)** \_\_\_\_\_

**Web Site (website)** \_\_\_\_\_

**Mailing Address**  
(addres\_a) \_\_\_\_\_

**City (city\_a)** \_\_\_\_\_

**State**  
(state\_a) \_\_\_\_\_

**Zip (zip\_a)** \_\_\_\_\_

**Street Address**  
(address) \_\_\_\_\_

**City (city)** \_\_\_\_\_

**State (state)** \_\_\_\_\_

**Zip (zip)** \_\_\_\_\_



# 2005 Profile of Local Public Health Agencies



## Jurisdictional Information

### Geographic jurisdiction served: (q1)

(select only one)

Variable Values:

- ☐ City [1]
- ☐ County [2]
- ☐ City/County [3]
- ☐ Town/Township [4]
- ☐ Multi-county, district, region [5]
- ☐ State [6]
- ☐ Other [7] \_\_\_\_\_

If multi-county, district, or region, provide the names of all jurisdictions (county, city, town) served by your LPHA (e.g., X County, Y County and Z County) (q1text)

## Jurisdictional Information

What is the total population of the jurisdiction your LPHA serves? Use the most recently available U.S. Census estimate available at <http://quickfacts.census.gov/qfd/>

\_\_\_\_\_ Population (q2porig = as reported; q2\_popr = cleaned)

\_\_\_\_\_ Year of estimate (yyyy) (q3\_year)

Indicate the percentages of the racial composition of your jurisdiction.

\_\_\_\_\_ White (q4a\_whiteR)

\_\_\_\_\_ Black or African American (q4b\_blackR)

\_\_\_\_\_ American Indian/Alaska Native (q4c\_americanR)

\_\_\_\_\_ Asian (q4d\_asianR)

\_\_\_\_\_ Native Hawaiian or Other Pacific Islander (no variable assigned)

\_\_\_\_\_ Some Other Race (q4f\_someotherR)

\_\_\_\_\_ Two or More Races (q4g\_two\_or\_moreR)

\_\_\_\_\_ Unknown Race (q4h\_unknownR)

Indicate the percentages of the ethnic composition of your jurisdiction.

\_\_\_\_\_ Hispanic or Latino (q5\_hispa)



# 2005 Profile of Local Public Health Agencies



**Please indicate what source(s) you used for this demographic data. (q2DemoSource)**

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# 2005 Profile of Local Public Health Agencies



**Do the boundaries of a federally recognized tribal government overlap with the boundaries of your jurisdiction? (q6\_tribal)**

(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [2]
- ☐ Do not know [3]

**If yes, provide the following information for each Tribe:**

Variable names are provided in the corresponding cells

Name of Tribe	Population	Does the Tribe operate a health agency?	
		Yes [1]	No [0]
q6_tribe_a	q6_tribapop	q6_tribea_HA	
q6_tribe_b	q6_tribbpop	q6_tribeb_HA	
q6_tribe_c	q6_tribcpop	q6_tribec_HA	
q6_tribe_d	q6_tribdpop	q6_tribed_HA	
q6_tribe_e	q6_tribepop	q6_tribee_HA	
q6_tribe_f	q6_tribfpop	q6_tribef_HA	



# 2005 Profile of Local Public Health Agencies



## Governance

**Do you have a local board of health? (q7\_board)**  
(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]

**If yes, what are the functions of your local board of health?**  
(select all that apply)

For the variables of this question: 0= unchecked; 1= checked.

- ☐ Governing (q7a\_gove)
- ☐ Policy making (q7b\_poli)
- ☐ Advising (q7c\_advi)

**If yes, how are your board of health members selected?**  
(select all that apply)

For the variables of this question: 0= unchecked; 1= checked.

- ☐ Specifically elected by the public to serve on the board of health (q7d\_spec)
- ☐ Entirely comprised of elected officials (q7e\_enti)
- ☐ Appointed by local (municipal/county) officials (q7f\_appo)
- ☐ None of the above (q7g\_none)

**Who is the governing body for your LPHA?**  
(select all that apply)

These data were highly inconsistent and are not included in the final national data set. The original data were provided in the state-level data files.



# 2005 Profile of Local Public Health Agencies



## Funding

What is your most recently completed fiscal year? (q9\_fiscal)  
(select only one)

Possible values were coded as is (i.e., a variable value of 2002 was coded as 2002)

☐ 2002      ☐ 2003      ☐ 2004      ☐ 2005

For your most recently completed fiscal year, what were the LPHA's total expenditures?  
(q10\_expeR)

Amount      \$ \_\_\_\_\_

For the year prior to your most recently completed fiscal year (the fiscal year prior to the one for which you just provided data), what were the LPHA's total expenditures?

Amount: (q14\_amouR)

\$ \_\_\_\_\_

For your most recently completed fiscal year, what percent of your revenues came from:

(Your responses should total 100)

_____ %	City/township/town sources (q10a_citRa)
_____ %	County sources (q10b_couRa)
_____ %	State sources (EXCLUDING pass-through from Federal) (q10c_staRa)
_____ %	Federal sources (passed through by State) (q10d_fedRa)
_____ %	Federal sources (direct) (q10e_fedRa)
_____ %	Medicaid (q10f_medRa)
_____ %	Medicare (q10g_medRa)
_____ %	Private foundations (q10h_priRa)
_____ %	Private health insurance (q10i_priRa)
_____ %	Patient personal fees (q10j_patRa)
_____ %	Regulatory fees (q10k_regRa)
_____ %	Tribal sources (q10l_triRa)
_____ %	Other (q10m_othRa) Specify (q10othertext)



# 2005 Profile of Local Public Health Agencies



**What amount of funds did you receive in your most recently completed fiscal year from your state through federal bioterrorism programs? Include only funds your health agency received DIRECTLY, not funds spent or retained by your state health agency for the benefit of LPHAs.**  
Field containing original data is listed first; field containing cleaned data is listed second.

\_\_\_\_\_ CDC-funded programs – Amount (q11\_cdcfR)

\_\_\_\_\_ HRSA-funded programs – Amount (q12\_hrsaR)

- **How many additional FTE of staff has your LPHA hired using funds provided by your state through the federal bioterrorism program? (q13\_fteR)**

\_\_\_\_\_



# 2005 Profile of Local Public Health Agencies



## Workforce

**Title of your LPHA's top executive:** \_\_\_\_\_ (titleofy)

**What date did the top agency executive assume this position?**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Month/Year (q15a\_mon= month; q15b\_yea= year)  
**TenureEstimate = 2005 - Year**

**What is the work status for this position? q16**  
(select only one)

Variable Values:

☐ Full-time [1]      ☐ Part-time [2]

**What is the race of the person in this position?**  
(select all that apply)

For the variables of this question: 0= unchecked; 1= checked.

- ☐ White (q17a\_whi)
- ☐ Black or African American (q17b\_bla)
- ☐ American Indian and Alaska Native (q17c\_ame)
- ☐ Asian (q17d\_asia)
- ☐ Native Hawaiian and Other Pacific Islander (q17e\_nat)
- ☐ Some other race (q17f\_som)

**What is the ethnicity of the person in this position? (q18\_hisp)**  
(select only one)

Variable values:

☐ Hispanic or Latino [1]      ☐ Not Hispanic or Latino [0]

**What is the gender of the person in this position? (q19\_gend)**  
(select only one)

Variable values:

☐ Male [1]      ☐ Female [2]

**What is the age of this person? (q20\_age)**

\_\_\_\_\_



# 2005 Profile of Local Public Health Agencies



## Occupational Classifications

Indicate **all** degrees that your top agency executive holds:  
(select all that apply)

For the variables of this question: “.” = unchecked; “1” = checked.

### Bachelors Degree

☐ BA (q21BA)

☐ BS (q21BS)

q21AnyB = (either of above checked)

### Nursing Degree

☐ RN (q21RN)

☐ BSN (q21BSN)

☐ MSN (q21MSN)

Q21AnyNursing = (any of above checked)

### Masters Degree

☐ MPH (q21MPH)

☐ MBA (q21MBA)

☐ Other (q21MOth) (specify) (q21otherM)\_\_\_\_\_

q21AnyM = (any of above checked)

### Doctoral Degree

☐ MD (q21MD)

☐ DrPH (q21DrPH)

☐ DDS (q21DDS)

☐ DVM (q21DVM)

☐ JD (q21JD)

☐ PhD(q21PhD) (specify field)

☐ Other (q21DOth) (specify) (q21otherD)\_\_\_\_\_

q21AnyD = (any of above checked)

q21AnyGrad = any masters or doctoral degree checked

q21AnyMed = MD, DDS, or DVM checked

q21AnyPH = MPH or DrPH checked



# 2005 Profile of Local Public Health Agencies



## Workforce

**How many staff members are working in your LPHA? Include both regular and contract employees.**

\_\_\_\_\_ **Number of employees (q22a\_empR)**

\_\_\_\_\_ **Number of Full-time Equivalents (FTEs) (q22b\_FteR)**

- **Indicate which of the following categories of public health workers are currently employed by your LPHA.**
- **Indicate the FTE of staff in each classification if data are available.**
- **If you cannot determine the FTE of staff in a category, check the “FTEs Not Available” box.**
- **Categorize staff according to their primary job classification.**
- **Note that this is not intended to be an exhaustive list of occupational categories.**

**Variable names are provided in the corresponding cells**

	Does your LPHA currently employ staff in this classification? Yes= 1   No= 0	Number of FTEs currently employed	FTEs Not Available Unchecked= 0 Checked= 1
Health service managers, administrators, health directors	q23aR	q23bR	q23cR
Nurse (e.g., school nurse, community health nurse, nurse practitioner, LPN)	q24aR	q24bR	q24cR
Physician	q25aR	q25bR	q25cR
Environmental health specialist (sanitarian)	q26aR	q26bR	q26cR
Other environmental scientists or technicians	q27aR	q27bR	q27cR
Epidemiologist	q28aR	q28bR	q28cR
Health educator	q29aR	q29bR	q29cR
Nutritionist	q30aR	q30bR	q30cR
Information systems specialist	q31aR	q31bR	q31cR
Public information specialist	q32aR	q32bR	q32cR
Social worker (e.g. community organizer, HIV/AIDS counselor, public health social worker)	q33aR	q33bR	q33cR
Emergency preparedness coordinator	q34aR	q34bR	q34cR
Administrative or clerical personnel	q35aR	q35bR	q35cR



# 2005 Profile of Local Public Health Agencies



## Activities

### Immunization

[Check all that apply](#)

Variable names are provided in the corresponding cells

Variable Values: unchecked= 0, checked= 1

	Performed by LPHA directly	Contracted by LPHA	Done by state government agency	Done by another local government agency	Done by someone else	Not available in jurisdiction	Unknown
Adult Immunizations	q36a	q36b	q36c	q36d	q36e	q36f	q36g
Childhood Immunizations	q37a	q37b	q37c	q37d	q37e	q37f	q37g

### Screening for diseases/conditions

[Check all that apply](#)

Variable names are provided in the corresponding cells

Variable Values: unchecked= 0, checked= 1

	Performed by LPHA directly	Contracted by LPHA	Done by state government agency	Done by another local government agency	Done by someone else	Not available in jurisdiction	Unknown
HIV/AIDS	q38a	q38b	q38c	q38d	q38e	q38f	q38g
Other STDs	q39a	q39b	q39c	q39d	q39e	q39f	q39g
Tuberculosis	q40a	q40b	q40c	q40d	q40e	q40f	q40g
Cancer	q41a	q41b	q41c	q41d	q41e	q41f	q41g
Cardiovascular disease	q42a	q42b	q42c	q42d	q42e	q42f	q42g
Diabetes	q43a	q43b	q43c	q43d	q43e	q43f	q43g
High blood pressure	q44a	q44b	q44c	q44d	q44e	q44f	q44g
Blood lead	q45a	q45b	q45c	q45d	q45e	q45f	q45g



# 2005 Profile of Local Public Health Agencies



## Treatment for communicable diseases

[Check all that apply](#)

Variable names are provided in the corresponding cells

Variable Values: unchecked= 0, checked= 1

	Performed by LPHA directly	Contracted by LPHA	Done by state government agency	Done by another local government agency	Done by someone else	Not available in jurisdiction	Unknown
HIV/AIDS	q46a	q46b	q46c	q46d	q46e	q46f	q46g
Other STDs	q47a	q47b	q47c	q47d	q47e	q47f	q47g
Tuberculosis	q48a	q48b	q48c	q48d	q48e	q48f	q48g

## Maternal and Child Health

[Check all that apply](#)

Variable names are provided in the corresponding cells

Variable Values: unchecked= 0, checked= 1

	Performed by LPHA directly	Contracted by LPHA	Done by state government agency	Done by another local government agency	Done by someone else	Not available in jurisdiction	Unknown
Family planning	q49a	q49b	q49c	q49d	q49e	q49f	q49g
Prenatal care	q50a	q50b	q50c	q50d	q50e	q50f	q50g
Obstetrical care	q51a	q51b	q51c	q51d	q51e	q51f	q51g
WIC	q52a	q52b	q52c	q52d	q52e	q52f	q52g
EPSDT	q53a	q53b	q53c	q53d	q53e	q53f	q53g

## Other Health Services

[Check all that apply](#)

Variable names are provided in the corresponding cells

Variable Values: unchecked= 0, checked= 1

	Performed by LPHA directly	Contracted by LPHA	Done by state government agency	Done by another local government agency	Done by someone else	Not available in jurisdiction	Unknown
Comprehensive primary care	q54a	q54b	q54c	q54d	q54e	q54f	q54g
Home health care	q55a	q55b	q55c	q55d	q55e	q55f	q55g
Oral health	q56a	q56b	q56c	q56d	q56e	q56f	q56g
Behavioral/mental health services	q57a	q57b	q57c	q57d	q57e	q57f	q57g
Substance abuse services	q58a	q58b	q58c	q58d	q58e	q58f	q58g



# 2005 Profile of Local Public Health Agencies



## Epidemiology and Surveillance

[Check all that apply](#)

Variable names are provided in the corresponding cells

Variable Values: unchecked= 0, checked= 1

	Performed by LPHA directly	Contracted by LPHA	Done by state government agency	Done by another local government agency	Done by someone else	Not available in jurisdiction	Unknown
Communicable/infectious disease	q59a	q59b	q59c	q59d	q59e	q59f	q59g
Chronic disease	q60a	q60b	q60c	q60d	q60e	q60f	q60g
Injury	q61a	q61b	q61c	q61d	q61e	q61f	q61g
Behavioral risk factors	q62a	q62b	q62c	q62d	q62e	q62f	q62g
Environmental health	q63a	q63b	q63c	q63d	q63e	q63f	q63g
Syndromic	q64a	q64b	q64c	q64d	q64e	q64f	q64g

## Population-based Primary Prevention Services

[Check all that apply](#)

Variable names are provided in the corresponding cells

Variable Values: unchecked= 0, checked= 1

	Performed by LPHA directly	Contracted by LPHA	Done by state government agency	Done by another local government agency	Done by someone else	Not available in jurisdiction	Unknown
Injury	q65a	q65b	q65c	q65d	q65e	q65f	q65g
Unintended pregnancy	q66a	q66b	q66c	q66d	q66e	q66f	q66g
Obesity	q67a	q67b	q67c	q67d	q67e	q67f	q67g
Violence	q68a	q68b	q68c	q68d	q68e	q68f	q68g
Tobacco	q69a	q69b	q69c	q69d	q69e	q69f	q69g
Substance abuse	q70a	q70b	q70c	q70d	q70e	q70f	q70g
Mental illness	q71a	q71b	q71c	q71d	q71e	q71f	q71g



# 2005 Profile of Local Public Health Agencies



## Regulation, Inspection and/or Licensing Activities

[Check all that apply](#)

Variable names are provided in the corresponding cells; Variable Values: unchecked= 0, checked= 1

	Performed by LPHA directly	Contracted by LPHA	Done by state government agency	Done by another local government agency	Done by someone else	Not available in jurisdiction	Unknown
Mobile homes	q72a	q72b	q72c	q72d	q72e	q72f	q72g
Campgrounds & RVs	q73a	q73b	q73c	q73d	q73e	q73f	q73g
Solid waste disposal sites	q74a	q74b	q74c	q74d	q74e	q74f	q74g
Solid waste haulers	q75a	q75b	q75c	q75d	q75e	q75f	q75g
Septic tank installation	q76a	q76b	q76c	q76d	q76e	q76f	q76g
Hotels/motels	q77a	q77b	q77c	q77d	q77e	q77f	q77g
School/daycare	q78a	q78b	q78c	q78d	q78e	q78f	q78g
Cosmetology businesses	q79a	q79b	q79c	q79d	q79e	q79f	q79g
Swimming pools (public)	q80a	q80b	q80c	q80d	q80e	q80f	q80g
Tobacco retailers	q81a	q81b	q81c	q81d	q81e	q81f	q81g
Smoke-free ordinances	q82a	q82b	q82c	q82d	q82e	q82f	q82g
Lead inspection	q83a	q83b	q83c	q83d	q83e	q83f	q83g
Food processing	q84a	q84b	q84c	q84d	q84e	q84f	q84g
Milk processing	q85a	q85b	q85c	q85d	q85e	q85f	q85g
Public drinking water	q86a	q86b	q86c	q86d	q86e	q86f	q86g
Private drinking water	q87a	q87b	q87c	q87d	q87e	q87f	q87g
Food service establishments	q88a	q88b	q88c	q88d	q88e	q88f	q88g
Health-related facilities	q89a	q89b	q89c	q89d	q89e	q89f	q89g
Housing (inspections)	q90a	q90b	q90c	q90d	q90e	q90f	q90g



# 2005 Profile of Local Public Health Agencies



## Other Environmental Health Activities (Check all that apply)

Variable names are provided in the corresponding cells; unchecked= 0, checked= 1

	Performed by LPHA directly	Contracted by LPHA	Done by state government agency	Done by another local government agency	Done by someone else	Not available in jurisdiction	Unknown
Indoor air quality	q91a	q91b	q91c	q91d	q91e	q91f	q91g
Food safety education	q92a	q92b	q92c	q92d	q92e	q92f	q92g
Radiation control	q93a	q93b	q93c	q93d	q93e	q93f	q93g
Vector control	q94a	q94b	q94c	q94d	q94e	q94f	q94g
Land use planning	q95a	q95b	q95c	q95d	q95e	q95f	q95g
Groundwater protection	q96a	q96b	q96c	q96d	q96e	q96f	q96g
Surface water protection	q97a	q97b	q97c	q97d	q97e	q97f	q97g
Hazmat response	q98a	q98b	q98c	q98d	q98e	q98f	q98g
Hazardous waste disposal	q99a	q99b	q99c	q99d	q99e	q99f	q99g
Pollution prevention	q100a	q100b	q100c	q100d	q100e	q100f	q100g
Noise pollution	q101a	q101b	q101c	q101d	q101e	q101f	q101g

## Other Activities (Check all that apply)

Variable names are provided in the corresponding cells; unchecked= 0, checked= 1

	Performed by LPHA directly	Contracted by LPHA	Done by state government agency	Done by another local government agency	Done by someone else	Not available in jurisdiction	Unknown
Emergency medical services	q102a	q102b	q102c	q102d	q102e	q102f	q102g
Animal control	q103a	q103b	q103c	q103d	q103e	q103f	q103g
Occupational safety and health	q104a	q104b	q104c	q104d	q104e	q104f	q104g
Veterinarian public health activities	q105a	q105b	q105c	q105d	q105e	q105f	q105g
Laboratory services	q106a	q106b	q106c	q106d	q106e	q106f	q106g
Outreach and enrollment for medical insurance	q107a	q107b	q107c	q107d	q107e	q107f	q107g
School-based clinics	q108a	q108b	q108c	q108d	q108e	q108f	q108g
School health	q109a	q109b	q109c	q109d	q109e	q109f	q109g
Correctional health	q110a	q110b	q110c	q110d	q110e	q110f	q110g



# 2005 Profile of Local Public Health Agencies



## Emergency Preparedness

**Which of the following emergency preparedness activities has your LPHA conducted in the past year?** (select all that apply)

Variable Values:

For the variables of this question: unchecked= 0, checked= 1

- ☐ Developed or updated a written emergency plan (q111a)
- ☐ Reviewed relevant legal authorities (q111b)
- ☐ Participated in drills or exercises (q111c)
- ☐ Participated in an actual public health emergency (q111d)
- ☐ Assessed emergency preparedness competencies of staff (q111e)
- ☐ Provided emergency preparedness training to staff (q111f)
- ☐ None of the above (q111g)



# 2005 Profile of Local Public Health Agencies



## Community Health Assessment and Planning

### **Has your LPHA completed a community health assessment within the last three years? (q112)**

*[A community health assessment is the process whereby a local health agency and its community engage in assessing the health needs of their community and investigate adverse health effects and health hazards to create a “snap-shot” of a community’s health.]*

([select only one](#))

Variable Values:

☐ Yes [1]

☐ No [2]

### **Do you plan to complete a community health assessment within the next three years? (q113)**

([select only one](#))

Variable Values:

☐ Yes [1]

☐ No [2]

### **Has your LPHA developed or participated in developing a health improvement plan for your community within the last three years? (q114)**

*[By “health improvement plan” we mean a series of timely and meaningful action steps that define and direct the distribution of health services and resources to improve your community’s health, or definite strategic action steps to improve health status in the community.]*

([select only one](#))

Variable Values:

☐ Yes [1]

☐ No [2]



# 2005 Profile of Local Public Health Agencies



## Community Health Assessment and Planning

If your LPHA has developed or participated in developing a health improvement plan for your community within the last three years... (if no, skip the next two questions.)

**Was the health improvement plan developed using the results of a community health assessment? (q115)**

(select only one)

Variable Values:

☐ Yes [1]

☐ No [2]

**Is your community's health improvement plan linked to a state health improvement plan? (q116)**

(select only one)

Variable Values:

☐ Yes [1]

☐ No [2]

Abbreviation Key for the following items:

MAPP = Mobilizing for Action through Planning and Partnerships

APEX PH = Assessment Protocol for Excellence in Public Health

PACE EH = Protocol for Assessing Community Excellence in Environmental Health

NPHPSP = National Public Health Performance Standards Program

PATCH = Planned Approach to Community Health

**Please indicate whether and how you have used any of the following tools in a community health assessment or health improvement plan in the past three years.**

(select only one in each row)

**Variable names and their possible values are provided in the corresponding cells**

	Have not used	Used as a reference	Implemented in collaboration with other tools	Implemented independent of other tools
MAPP (q117)	1	2	3	4
APEX PH (q118)	1	2	3	4
PACE EH (q119)	1	2	3	4
NPHPSP (q120)	1	2	3	4
PATCH (q121)	1	2	3	4
State-specific tool (q122)	1	2	3	4
Other (q123)	1	2	3	4



# 2005 Profile of Local Public Health Agencies



**How has your LPHA's participation in collaborations with other community agencies and organizations changed over the past three years? (q124)**

([select only one](#))

Variable Values:

- ☐ Greatly Increased [1]
- ☐ Slightly Increased [2]
- ☐ No Change [3]
- ☐ Slightly Decreased [4]
- ☐ Greatly Decreased [5]



# 2005 Profile of Local Public Health Agencies



## Information Technology

To what percentage of your staff does your LPHA supply the following technologies?

- \_\_\_\_\_ Personal computer (q125)
- \_\_\_\_\_ Internet access (any kind) (q126)
- \_\_\_\_\_ High-speed, continuous Internet access (q127)
- \_\_\_\_\_ Cell phone (q128)
- \_\_\_\_\_ Personal data assistant (PDA) (q129)

q125none; q126none; q127none; q128none; q129none: =1 if percentage of staff in relevant question = 0%; otherwise =0

**Who controls the following aspects of information management for your local public health agency? If control is shared, check all that apply.**

Variable names are provided in the corresponding cells

Variable Values: unchecked= 0, checked= 1

	Your LPHA	City/County IT Department	State Health Agency	Someone Else (specify who)
Hardware allocation and acquisition	q130a	q130b	q130c	q130d
Software selection	q131a	q131b	q131c	q131d
Data management	q132a	q132b	q132c	q132d
IT system security	q133a	q133b	q133c	q133d

q130text = text field with specification of “someone else”

### Variables Generated by NACCHO:

Popcat – categorical variable generated based on jurisdiction population

Popcat	Jurisdiction population
1	<25,000
2	25,000 - 49,999
3	50,000 - 99,999
4	100,000 - 249,99
5	250,000 - 499,99
6	500,000 - 999,99
7	1,000,000+

RUCAGroup – degree of urbanization

RUCAGroup	Degree of urbanization	RUCA Codes
1	Urban	1 – 3.99
2	Micropolitan	4-6.99
3	Rural	7 – 10.99



# 2005 Profile of Local Public Health Agencies



Codebook for 2005 National Profile of Local Health Departments Data

Module Questionnaires

July 2006



# 2005 Profile of Local Public Health Agencies



## NOTES:

- Variable names are in ( ) while values of categorical variables are in [ ] where applicable.
- Erroneous data were removed during cleaning and replaced with a special missing value in Stata “.e”.

## MODULE 1

### Performance Improvement

Has your LPHA undertaken any quality or performance improvement efforts in the past three years? (q134)

(select only one)

Variable Values:

☐ Yes [1]      ☐ No [0]

If yes, please complete the following questions. If no, skip to the next page.

Refer to these definitions as you complete the next set of questions:

- **Performance Standards** are objective standards or guidelines that are used to assess an organization’s performance (e.g., one epidemiologist on staff per 100,000 population served, 80 percent of all clients who rate health agency services as “good” or “excellent,” 100 percent immunization rate for all children). Standards may be set by benchmarking against similar organizations, or based on national, state, or scientific guidelines.
- **Performance Measures** are any quantitative measures or indicators of capacities, processes, or outcomes relevant to the assessment of an established performance goal or objective (e.g., the number of epidemiologists on staff capable of conducting investigations, percentage of clients who rate health agency services as “good” or “excellent,” percentage of immunized children).
- **Reporting of progress** means documentation and reporting of progress in meeting standards and targets and sharing of such information through feedback.
- **Quality improvement process** is the establishment of a program or process to manage change and achieve quality improvement in public health policies, programs or infrastructure based on performance standards, measurements, and reports.

Indicate which components of performance management your LPHA currently has in place for each of the specified areas

Variable names are provided in the corresponding cells

Variable Values: unchecked= 0 , checked= 1

	Has LPHA established <b>Performance Standard</b> for ...?	Does the LPHA use <b>Performance Measures</b> for ...?	Does the LPHA <b>Report Progress</b> for ...?	Does the LPHA have a <b>Quality Improvement Process</b> for ...?	None



## 2005 Profile of Local Public Health Agencies



Human Resource Development	q135a	q135b	q135c	q135d	q135e
Data & Information Systems	q136a	q136b	q136c	q136d	q136e
Customer Focus and Satisfaction	q137a	q137b	q137c	q137d	q137e
Financial Systems	q138a	q138b	q138c	q138d	q138e
Management Practices	q139a	q139b	q139c	q139d	q139e
Public Health Capacity	q140a	q140b	q140c	q140d	q140e
Health Status	q141a	q141b	q141c	q141d	q141e
Other (specify)	q142a	q142b	q142c	q142d	q142e



# 2005 Profile of Local Public Health Agencies



## Accreditation

**Is your LPHA currently involved in any agency accreditation efforts? (q143)**  
(select only one)

Variable Values:

☐ Yes [1]

☐ No [0]

If yes, please respond to the following. If no, skip to the next page.

Key to accreditation programs listed below:

- JCAHO: Joint Commission on Accreditation for Healthcare Organizations: ambulatory care, substance abuse services, lab services, community health
- CHAP: Community Health Accreditation Program: home health, community health nursing, public health nursing
- CARF: Commission on Accreditation of Rehabilitation Facilities: substance abuse services, behavioral health services
- EMAP: Emergency Management Accreditation Program: emergency preparedness and management services
- COA: Council on Accreditation: behavioral health, social services, child and family services

**Indicate the status of your LPHA's activities for each of the accreditation programs listed below.**

Variable names are provided in the corresponding cells

Variable Values: unchecked= 0 , checked= 1

	Not Involved	Seeking Accreditation	Achieved Accreditation
State-established accreditation program	q144a	q144b	q144c
JCAHO	q145a	q145b	q145c
CHAP	q146a	q146b	q146c
CARF	q147a	q147b	q147c
EMAP	q148a	q148b	q148c
COA	q149a	q149b	q149c
Laboratory accreditation program	q150a	q150b	q150c
Other (specify) q151other	q151a	q151b	q151c



# 2005 Profile of Local Public Health Agencies



## Guide to Community Preventive Services

**Are you familiar with the Guide to Community Preventive Services (aka Community Guide) or [www.thecommunityguide.org](http://www.thecommunityguide.org) (q152)**  
(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]

If yes, answer the following questions. If no, skip to the next page.

**Do you use Community Guide findings/evidence in your work (e.g. to support or enhance decision making) ? (q153)**  
(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]

**Which of the following would most increase your use of the Community Guide? (q154)**  
(select only one)

Variable Values:

- ☐ Model interventions (i.e. “how to”) information about recommended interventions [1]
- ☐ More information / promotion about the Community Guide to understand how it can be used [2]
- ☐ Integration into existing tools (e.g. National Public Health Performance Standards Program or Healthy People 2010) [3]



# 2005 Profile of Local Public Health Agencies



## Emergency Preparedness Infrastructure

We are interested in understanding how efforts to improve emergency preparedness have affected your LPHA's infrastructure and programs.

For each of the public health operations and services listed below, choose the response that **BEST** describes the extent to which your LPHA's infrastructure and programs have changed over the past three years as a result of efforts to improve emergency preparedness.

Variable names and their possible values are provided in the corresponding cells

	Significantly Weaker	Slightly Weaker	No Change	Slightly Stronger	Significantly Stronger
Epidemiology (q155)	1	2	3	4	5
Public health surveillance (q156)	1	2	3	4	5
Workforce training (q157)	1	2	3	4	5
Communication systems (q158)	1	2	3	4	5
Access to laboratory services (q159)	1	2	3	4	5
Preparedness planning (q160)	1	2	3	4	5
Information systems (q161)	1	2	3	4	5
Legal basis for PH actions (q162)	1	2	3	4	5
Relationships with other local, state or federal agencies (q163)	1	2	3	4	5
Surge capacity (q164)	1	2	3	4	5
Immunization (q165)	1	2	3	4	5
Screening for diseases & conditions (q166)	1	2	3	4	5
Treatment for communicable diseases (q167)	1	2	3	4	5
Population-based primary prevention (q168)	1	2	3	4	5
Maternal and child health (q169)	1	2	3	4	5
Other health services (q170)	1	2	3	4	5



## 2005 Profile of Local Public Health Agencies



Regulation, inspection and licensing (q171)	1	2	3	4	5
Other environmental health activities (q172)	1	2	3	4	5



# 2005 Profile of Local Public Health Agencies



## Partnership and Collaboration

We are interested in knowing about your LPHA's collaborations with a number of types of non-governmental organizations. For each organization, check each listed activity that your LPHA has done in conjunction with that organization in the past year. (Check all that apply)

- Flag records that check "No Relationship" or "N/A" in addition to one of the other columns. All of those responses need to be changed to invalid.
- Interesting to see how many people appear to have treated as "check one only".

Variable names are provided in the corresponding cells

Variable Values: unchecked= 0 , checked= 1, invalid= 8

	Exchange Information	Work together on activities or projects	LPHA provides financial resources	LPHA has the leadership role within the partnership	No relationship	N/A: Organization does not exist in jurisdiction
Hospitals	q173a	q173b	q173c	q173d	q173e	q173f
Physician Practices /Medical Groups	q174a	q174b	q174c	q174d	q174e	q174f
Community Health Centers	q175a	q175b	q175c	q175d	q175e	q175f
Other health care providers	q176a	q176b	q176c	q176d	q176e	q176f
Health insurers	q177a	q177b	q177c	q177d	q177e	q177f
Emergency responders	q178a	q178b	q178c	q178d	q178e	q178f
Land use agencies	q179a	q179b	q179c	q179d	q179e	q179f
Economic and community development agencies	q180a	q180b	q180c	q180d	q180e	q180f
Housing agencies	q181a	q181b	q181c	q181d	q181e	q181f
Utility companies/agencies	q182a	q182b	q182c	q182d	q182e	q182f
Environmental and conservation organizations	q183a	q183b	q183c	q183d	q183e	q183f
Cooperative extensions	q184a	q184b	q184c	q184d	q184e	q184f
Schools	q185a	q185b	q185c	q185d	q185e	q185f
Parks and recreations	q186a	q186b	q186c	q186d	q186e	q186f
Transportation	q187a	q187b	q187c	q187d	q187e	q187f
Community-based Organizations	q188a	q188b	q188c	q188d	q188e	q188f
Faith Communities	q189a	q189b	q189c	q189d	q189e	q189f
Other voluntary or non-profit organizations	q190a	q190b	q190c	q190d	q190e	q190f
Libraries	q191a	q191b	q191c	q191d	q191e	q191f



## 2005 Profile of Local Public Health Agencies



Universities	q192a	q192b	q192c	q192d	q192e	q192f
Business	q193a	q193b	q193c	q193d	q193e	q193f
Media	q194a	q194b	q194c	q194d	q194e	q194f
Tribal government agencies	q195a	q195b	q195c	q195d	q195e	q195f



# 2005 Profile of Local Public Health Agencies



## Community Health Assessment and Health Improvement Planning

**What role did your LPHA play in developing a community health improvement plan? (q196)**  
(select only one)

**Variable Values:**

- ☐ My community has not developed a community health improvement plan [1]
- ☐ Developed primarily by LPHA [2]
- ☐ Developed by coalition with LPHA as lead organization [3]
- ☐ Developed by coalition with LPHA as equal partner [4]
- ☐ Developed by coalition with some LPHA involvement [5]
- ☐ No involvement by LPHA [6]

**Was your local board of health involved in this process? (q197)**  
(select only one)

**Variable Values:**

- ☐ Yes [1]
- ☐ No [0]
- ☐ Do not have a local board of health [2]

**Have you taken any of the following actions in the past three years to implement your community health improvement plan?**  
(select all that apply)

**For the variables of this question: unchecked= 0 , checked= 1**

- ☐ My community has not developed a community health improvement plan (q198a)
- ☐ Established priorities for your LPHA (q198b)
- ☐ Set goals for performance or health outcomes (q198c)
- ☐ Reallocated resources within existing budget to support priorities (q198d)
- ☐ Sought additional resources to support priorities (q198e)
- ☐ Increased LPHA funding for one or more priorities (q198f)
- ☐ Participated in a coalition(s) to address one or more priorities (q198g)
- ☐ Developed or strengthened relationships with community partners (q198h)
- ☐ Advocated for other community partners to establish or increase activities to support priorities (q198i)
- ☐ Developed performance measures to monitor implementation of the plan (q198j)
- ☐ None of these actions have been taken to date (q198k)



# 2005 Profile of Local Public Health Agencies





# 2005 Profile of Local Public Health Agencies



## Governance

Who has the authority to do each of the following in your jurisdiction? (Check all that apply).

Variable names are provided in the corresponding cells

Variable Values: unchecked= 0 , checked= 1

	Local Board of Health	County Commission	City/Town Council	State Health Agency	Other Entity
Hire or appoint agency head	q199a	q199b	q199c	q199d	q199e
Approve the LPHA budget	q200a	q200b	q200c	q200d	q200e
Adopt public health laws & regulations	q201a	q201b	q201c	q201d	q201e
Establish fees for service	q202a	q202b	q202c	q202d	q202e
Establish taxes (millage, levy, etc.) for public health	q203a	q203b	q203c	q203d	q203e
Place public health levy on ballot for general election	q204a	q204b	q204c	q204d	q204e

Does your local Board of Health receive public health training? (q205)

(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]
- ☐ Do not have a local Board of Health [2]

Does your local Board of Health receive governance training? (q206)

(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]
- ☐ Do not have a local Board of Health [2]



# 2005 Profile of Local Public Health Agencies



## Funding

Indicate whether revenue from each source has increased, decreased, or stayed approximately the same. Compare your most recently completed fiscal year with the year prior to your most recently completed fiscal year

Variable names and their possible values are provided in the corresponding cells

	Stayed Approx. the Same	Increased	Decreased	No Funding from this Source
City/township/town sources (q207)	1	2	3	4
County sources (q208)	1	2	3	4
State sources (EXCLUDING federal pass-through) (q209)	1	2	3	4
Federal sources (passed through by state) (q210)	1	2	3	4
Federal sources (direct) (q211)	1	2	3	4
Medicaid (q212)	1	2	3	4
Medicare (q213)	1	2	3	4
Private foundations (q214)	1	2	3	4
Private health insurance (q215)	1	2	3	4
Patient personal fees (q216)	1	2	3	4
Regulatory fees (q217)	1	2	3	4
Tribal sources (q218)	1	2	3	4
Other (specify) <sup>*</sup> (q219) Q219other = text field	1	2	3	4



# 2005 Profile of Local Public Health Agencies



## MODULE 2

### Workforce

What percentage of staff working at your LPHA is in each racial category? Include both regular and contract employees.

(Your responses should total 100%)

**Variables:**

- \_\_\_\_\_ % White (q220a)
- \_\_\_\_\_ % Black or African American (q220b)
- \_\_\_\_\_ % American Indian/Alaska Native (q220c)
- \_\_\_\_\_ % Asian (q220d)
- \_\_\_\_\_ Native Hawaiian or Other Pacific Islander (q220e)
- \_\_\_\_\_ % Some Other Race (q220f)
- \_\_\_\_\_ % Two or More Races (q220g)
- \_\_\_\_\_ % Unknown Race (q220h)

What percentage of staff working at your LPHA is in each ethnic category? Include both regular and contract employees.

(Your responses should total 100%)

**Variables:**

- \_\_\_\_\_ % Hispanic or Latino (q221a)
- \_\_\_\_\_ % Not Hispanic or Latino (q221b)
- \_\_\_\_\_ % Unknown ethnicity (q221c)

What percentage of staff working at your LPHA is in each gender category? Include both regular and contract employees.

(Your responses should total 100%)

**Variables:**

- \_\_\_\_\_ % Female (q222a)
- \_\_\_\_\_ % Male (q222b)



# 2005 Profile of Local Public Health Agencies



## Workforce Shortages

For each occupational category listed on this page and the following pages, indicate (1) whether your LPHA is currently having problems hiring staff in this category and (2) whether you anticipate a shortage of staff in this category three years from now.

If your response is “yes” to either question, answer the next question, which asks for reasons. If your answer is “no,” skip the next question. **Missing values were coded as “.”**

## Public Health Nurses

**Are you currently having problems hiring public health nurses? (q223)** (select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]
- ☐ Do not currently employ this profession at our LPHA [2]

**For which of the following reasons are you having problems hiring public health nurses?**  
(select all that apply)

For the variables of this question: unchecked= 0 , checked= 1

- ☐ Cannot hire due to budgetary restrictions (q224a)
- ☐ Candidates have insufficient education (q224b)
- ☐ Candidates have insufficient experience (q224c)
- ☐ Candidates have insufficient cultural and linguistic competency (q224d)
- ☐ Difficult to attract qualified candidates to this geographic area (q224e)
- ☐ Pay/benefits not competitive (q224f)
- ☐ LPHA hiring process is cumbersome (q224g)
- ☐ Some other reason (q224h)

**Do you anticipate a shortage of public health nurses at your LPHA in three years? (q225)**  
(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]
- ☐ Do not anticipate employing this profession at our LPHA in three years [2]



# 2005 Profile of Local Public Health Agencies



**For which of the following reasons do you anticipate a shortage of public health nurses?**  
(select all that apply)

For the variables of this question: unchecked= 0 , checked= 1

- ☐ New programs (q226a)
- ☐ Programs expansion (q226b)
- ☐ Staff attrition (q226c)
- ☐ Staff retirements (q226d)
- ☐ Some other reason (q226e)



# 2005 Profile of Local Public Health Agencies



## Environmental Scientist/Specialist (Sanitarian)

**Are you currently having problems hiring environmental scientists/specialists? (q227)**  
(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]
- ☐ Do not currently employ this profession at our LPHA [2]

**For which of the following reasons are you having problems hiring environmental scientists/specialists?**  
(select all that apply)

For the variables of this question: unchecked= 0 , checked= 1

- ☐ Cannot hire due to budgetary restrictions (q228a)
- ☐ Candidates have insufficient education (q228b)
- ☐ Candidates have insufficient experience (q228c)
- ☐ Candidates have insufficient cultural and linguistic competency (q228d)
- ☐ Difficult to attract qualified candidates to this geographic area (q228e)
- ☐ Pay/benefits not competitive (q228f)
- ☐ LPHA hiring process is cumbersome (q228g)
- ☐ Some other reason (q228h)

**Do you anticipate a shortage of environmental scientists/specialists at your LPHA in three years? (q229)**  
(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]
- ☐ Do not anticipate employing this profession at our LPHA in three years [2]



# 2005 Profile of Local Public Health Agencies



**For which of the following reasons do you anticipate a shortage of environmental scientists/specialists?**

(select all that apply)

For the variables of this question: unchecked= 0 , checked= 1

- ☐ New programs (q230a)
- ☐ Programs expansion (q230b)
- ☐ Staff attrition (q230c)
- ☐ Staff retirements (q230d)
- ☐ Some other reason (q230e)



# 2005 Profile of Local Public Health Agencies



## Health Educators

**Are you currently having problems hiring health educators? (q231)**  
(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]
- ☐ Do not currently employ this profession at our LPHA [2]

**For which of the following reasons are you having problems hiring health educators?**  
(select all that apply)

For the variables of this question: unchecked=0, checked= 1

- ☐ Cannot hire due to budgetary restrictions (q232a)
- ☐ Candidates have insufficient education (q232b)
- ☐ Candidates have insufficient experience (q232c)
- ☐ Candidates have insufficient cultural and linguistic competency (q232d)
- ☐ Difficult to attract qualified candidates to this geographic area (q232e)
- ☐ Pay/benefits not competitive (q232f)
- ☐ LPHA hiring process is cumbersome (q232g)
- ☐ Some other reason (q232h)

**Do you anticipate a shortage of health educators at your LPHA in three years? (q233)**  
(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]
- ☐ Do not anticipate employing this profession at our LPHA in three years [2]

**For which of the following reasons do you anticipate a shortage of health educators?**  
(select all that apply)

For the variables of this question: unchecked= 0 , checked= 1

- ☐ New programs (q234a)
- ☐ Programs expansion (q234b)
- ☐ Staff attrition (q234c)
- ☐ Staff retirements (q234d)
- ☐ Some other reason (q234e)



# 2005 Profile of Local Public Health Agencies



## Epidemiologists

**Are you currently having problems hiring epidemiologists? (q235)**

(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]
- ☐ Do not currently employ this profession at our LPHA [2]

**For which of the following reasons are you having problems hiring epidemiologists?**

(select all that apply)

For the variables of this question: unchecked= 0 , checked= 1

- ☐ Cannot hire due to budgetary restrictions (q236a)
- ☐ Candidates have insufficient education (q236b)
- ☐ Candidates have insufficient experience (q236c)
- ☐ Candidates have insufficient cultural and linguistic competency (q236d)
- ☐ Difficult to attract qualified candidates to this geographic area (q236e)
- ☐ Pay/benefits not competitive (q236f)
- ☐ LPHA hiring process is cumbersome (q236g)
- ☐ Some other reason (q236h)

**Do you anticipate a shortage of epidemiologists at your LPHA in three years? (q237)**

(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]
- ☐ Do not anticipate employing this profession at our LPHA in three years [2]

**For which of the following reasons do you anticipate a shortage of epidemiologists?**

(select all that apply)

For the variables of this question: unchecked= 0 , checked= 1

- ☐ New programs (q238a)
- ☐ Programs expansion (q238b)
- ☐ Staff attrition (q238c)
- ☐ Staff retirements (q238d)
- ☐ Some other reason (q238e)



# 2005 Profile of Local Public Health Agencies



## Information Technology (IT) Specialists

**Are you currently having problems hiring IT specialists? (q239)**  
(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]
- ☐ Do not currently employ this profession at our LPHA [2]

**For which of the following reasons are you having problems hiring IT specialists? Check all that apply.**

For the variables of this question: unchecked= 0 , checked= 1

- ☐ Cannot hire due to budgetary restrictions (q240a)
- ☐ Candidates have insufficient education (q240b)
- ☐ Candidates have insufficient experience (q240c)
- ☐ Candidates have insufficient cultural and linguistic competency (q240d)
- ☐ Difficult to attract qualified candidates to this geographic area (q240e)
- ☐ Pay/benefits not competitive (q240f)
- ☐ LPHA hiring process is cumbersome (q240g)
- ☐ Some other reason (q240h)

**Do you anticipate a shortage of IT specialists at your LPHA in three years? (q241)**  
(select only one)

Variable Values:

- ☐ Yes [1]
- ☐ No [0]
- ☐ Do not anticipate employing this profession at our LPHA in three years [2]

**For which of the following reasons do you anticipate a shortage of IT specialists?**  
(select all that apply)

For the variables of this question: unchecked= 0 , checked= 1

- ☐ New programs (q242a)
- ☐ Programs expansion (q242b)
- ☐ Staff attrition (q242c)
- ☐ Staff retirements (q242d)
- ☐ Some other reason (q242e)



# 2005 Profile of Local Public Health Agencies



**Are there other categories of staff that you are having problems hiring or anticipate future shortages? If any, please list: q142other (text field)**

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# 2005 Profile of Local Public Health Agencies



## Retirement Eligibility

**Has your LPHA determined the percentage of your workforce that will be eligible for retirement within five years? (q244)**

(select only one)

Variable Values:

☐ Yes [1]

☐ No [0]

**If yes, what percentage of your LPHA's workforce will be eligible for retirement within five years? (q245)**

\_\_\_\_\_ %

**If no, please estimate the percentage of your LPHA's workforce that will be eligible for retirement within five years. If you are not able to estimate this, please leave this item blank. (q246)**

\_\_\_\_\_ %

## Workforce Training

**From which sources does the LPHA staff receive training?**

(select all that apply)

For the variables of this question: unchecked= 0 , checked= 1

- ☐ LPHA in-house training (q247a)
- ☐ Professional associations or organizations (q247b)
- ☐ State Health Agency (q247c)
- ☐ Other State agency(ies) (q247d)
- ☐ Schools of Public Health (q247e)
- ☐ Medical Schools (q247f)
- ☐ Colleges or universities (q247g)
- ☐ Community colleges (q247h)
- ☐ Public health institutes (q247i)
- ☐ Other \_\_\_\_\_ (q247j)

## Learning Methods

There are many different learning methods available by which training can be provided to staff. We are interested in which learning methods you would most support for providing training to your LPHA staff.



# 2005 Profile of Local Public Health Agencies



Rank the top three learning methods that you would most support for your LPHA staff. (1=highest support, 2=second highest support, 3=third highest support) **Variables:**

- \_\_\_\_\_ Self-study using printed materials (e.g., manuals, books, articles) (q248a)
- \_\_\_\_\_ Use of audiotapes or videotapes (q248b)
- \_\_\_\_\_ Use of self-paced CD ROM materials (q248c)
- \_\_\_\_\_ Classroom or workshop with knowledgeable speaker (e.g., lecture or large group presentation) (q248d)
- \_\_\_\_\_ Teleconferencing (q248e)
- \_\_\_\_\_ Distance learning courses and programs (e.g., satellite downlinks, computer- and Internet-based courses/sessions) (q248f)
- \_\_\_\_\_ Hybrid approach (combination of face-to-face classroom and distance-based platform) (q248g)
- \_\_\_\_\_ Learn one-on-one with an experienced professional in field/real-life situations (e.g., coaching, apprenticeships) (q248h)
- \_\_\_\_\_ Participate in real time exercises, drills, or simulations (q248i)

Coding: 1=1(highest support); 2=2(second highest support); 3=3 (third highest support); -1 = not selected; 0 = skipped question.

**We are interested in how well the training needs of your LPHA's staff are being met for some specific topic areas. Please provide a rating for each factor.**

**Variable names and their possible values are provided in the corresponding cells**

## Emergency Preparedness and Response Training

	Fully unmet	Mostly unmet	Mostly met	Fully met
Affordability (q249)	1	2	3	4
Convenience of Location (q250)	1	2	3	4
Quality (q251)	1	2	3	4

## Evidence-based Health Promotion Training

	Fully unmet	Mostly unmet	Mostly met	Fully met
Affordability (q252)	1	2	3	4
Convenience of Location (q253)	1	2	3	4
Quality (q254)	1	2	3	4

## Applied Epidemiology Training



## 2005 Profile of Local Public Health Agencies



	Fully unmet	Mostly unmet	Mostly met	Fully met
Affordability (q255)	1	2	3	4
Convenience of Location (q256)	1	2	3	4
Quality (q257)	1	2	3	4

**Does your LPHA have a specific line item in its budget for training of agency staff? (q258)**  
(select only one)

Variable Values:

- ☐ Yes [1]  
☐ No [0]

**Does your LPHA have a designated staff person responsible for coordination of training of LPHA staff? (q259)**  
(select only one)

Variable Values:

- ☐ Yes [1]  
☐ No [0]



# 2005 Profile of Local Public Health Agencies



A number of sets of competencies related to public health practice have been developed. Indicate:

1. ALL of the sets of competencies with which you are familiar and,
2. If and how your LPHA has used each set.

Variable names and their possible values are provided in the corresponding cells

	Are you familiar with these competencies?  Yes = 1 No = 0	Has your LPHA used these competencies? (check all that apply)				
		Have not used Unchecked=0 Checked= 1	Assessing staff competencies Unchecked=0 Checked= 1	Developing training plans Unchecked=0 Checked= 1	Preparing job descriptions Unchecked=0 Checked= 1	Other use Unchecked=0 Checked= 1
Core competencies for public health workers (Council on Linkages)	q260	q260a	q260b	q260c	q260d	q260e
Emergency preparedness competencies for all public health workers (Columbia University)	q261	q261a	q261b	q261c	q261d	q261e
Public health informatics competencies (Northwest Center for Public Health Practice)	q262	q262a	q262b	q262c	q262d	q262e



# 2005 Profile of Local Public Health Agencies



## MODULE 3

### LPHA Activities

The chart below includes six program areas where some LPHAs have active programs. We would like to understand what kind of activities LPHAs are conducting in each of these program areas. For each program area, check all of the activities in which your LPHA has been involved in the past year.

Variable names are provided in the corresponding cells

Variable Values: unchecked= 0 , checked= 1

	Tobacco Prevention & control	Emergency Preparedness & Response	Influenza	Obesity	Indoor Air Quality	Land Use Planning
Monitoring & Surveillance	q263a	q263b	q263c	q263d	q263e	q263f
Epidemiology	q264a	q264b	q264c	q264d	q264e	q264f
Screening	q265a	q265b	q265c	q265d	q265e	q265f
Health Education/Risk Reduction	q266a	q266b	q266c	q266d	q266e	q266f
Organizing Coalitions	q267a	q267b	q267c	q267d	q267e	q267f
Planning & Policy Development.	q268a	q268b	q268c	q268d	q268e	q268f
Enforcing Laws and Regulations	q269a	q269b	q269c	q269d	q269e	q269f
Outreach & Referral	q270a	q270b	q270c	q270d	q270e	q270f
Workforce Training & Development	q271a	q271b	q271c	q271d	q271e	q271f
Evaluation & Quality Improvement	q272a	q272b	q272c	q272d	q272e	q272f
Research	q273a	q273b	q273c	q273d	q273e	q273f
No LPHA Activity in this Program Area	q274a	q274b	q274c	q274d	q274e	q274f



# 2005 Profile of Local Public Health Agencies



## Health Inequities

Health inequity is a phrase used to describe a difference in the health of groups in the population that is both avoidable and unfair. In the United States, health inequities exist for almost all conventionally measured health outcomes. The causes of health inequities include racism and poverty as well as differences in the quality of living environments, including homes, food, air, water, jobs, education, and transportation.



# 2005 Profile of Local Public Health Agencies



**Check each activity that your LPHA has done in the past three years.**  
(select all that apply)

For the variables of this question: unchecked= 0 , checked= 1

- ☐ Describing health inequities in your jurisdiction using data (q275a)
- ☐ Conducting original research that links health to differences in social or environmental conditions (q275b)
- ☐ Educating elected or appointed officials about health inequities and their causes (q275c)
- ☐ Training your workforce on health inequities and their causes (q275d)
- ☐ Recruiting workforce from communities adversely impacted by health inequities (q275e)
- ☐ Prioritizing resources and programs specifically for the reduction in health inequities (q275f)
- ☐ Taking public policy positions (through testimony, written statements, media, etc) (q275g)
- ☐ Supporting community efforts to change the causes of health inequities (q275h)
- ☐ None of the above (q275i)

**Identify all policy areas through which your LPHA has worked on the issue of health inequities in the past three years:** (select all that apply)

For the variables of this question: unchecked= 0 , checked= 1

- |  |  |
|--|--|
| <input type="checkbox"/> Environment (q276a)         | <input type="checkbox"/> Welfare (q276g)               |
| <input type="checkbox"/> Land use (q276b)            | <input type="checkbox"/> Food (q276h)                  |
| <input type="checkbox"/> Housing (q276c)             | <input type="checkbox"/> Schools (q276i)               |
| <input type="checkbox"/> Transportation (q276d)      | <input type="checkbox"/> Correctional system (q276j)   |
| <input type="checkbox"/> Labor (q276e)               | <input type="checkbox"/> Other (specify) _____ (q276k) |
| <input type="checkbox"/> Occupational health (q276f) | <input type="checkbox"/> None of the above (q276l)     |

**Check each statement that accurately characterizes the status of efforts in your LPHA to address health inequities:**  
(select all that apply)

For the variables of this question: unchecked= 0 , checked= 1

- ☐ Most staff understands the causes and consequences of health inequities (q277a)
- ☐ Administration believes that work on health inequities is beyond our agency mandate (q277b)
- ☐ Staff have at least some tools and resources necessary to address health inequities (q277c)
- ☐ Dedicated staff focuses on health inequity efforts in our LPHA (q277d)
- ☐ Health inequity efforts are integrated into the work of many programs (q277e)
- ☐ The LPHA applied for / received grants to reduce health inequities (q277f)
- ☐ None of the above (q277g)



# 2005 Profile of Local Public Health Agencies



## Policy-making and Advocacy

Indicate how frequently your LPHA has participated in any of the activities listed below during the past two years. Participation may be by your LPHA's top executive or by other staff.

Variable names and their possible values are provided in the corresponding cells

Note: The code "0" for this set of variables means that a module recipient skipped the question

	Never	A little	Some	A Lot
Prepared issue briefs for local or state policy makers (q278)	1	2	3	4
Participated in discussions with local board of health (q279)	1	2	3	4
Given public testimony to state or local policy makers (other than LBOH) (q280)	1	2	3	4
Participated on local boards or advisory panels responsible for public health policy (q281)	1	2	3	4
Participated on state boards or advisory panels responsible for public health policy (q282)	1	2	3	4
Appeared on radio or television to speak about public health issues (q283)	1	2	3	4
Appeared before civic group (Rotary, Kiwanis, etc) to speak about public health issues (q284)	1	2	3	4
Worked with media to inform public health policy (q285)	1	2	3	4
Communicated with legislators, regulatory officials, or other policymakers regarding proposed legislation, regulations, or ordinances (q286)	1	2	3	4
Provided technical assistance to legislative, regulatory or advocacy group for drafting proposed legislation regulations, or ordinances (q287)	1	2	3	4

**Within the past year, has your LPHA adopted a new public health ordinance or regulation? (q288)**  
(select only one)

Variable Values:

☐ Yes [1]

☐ No [0]

☐ My LPHA does not have authority to adopt ordinances or regulations [2]



# 2005 Profile of Local Public Health Agencies



## Information/Knowledge Management

Indicate your LPHA's level of awareness or activity for each of the following information technology applications.

Variable names and their possible values are provided in the corresponding cells

	Not aware	Aware	Investigating or Have investigated	Planning to implement	Have implemented
Electronic health records (q289)	1	2	3	4	5
Use of IT in the field (off-site) (q290)	1	2	3	4	5
Wireless access to LPHA network (q291)	1	2	3	4	5
IT disaster recovery planning (q292)	1	2	3	4	5
Federal IT standards initiatives (q293)	1	2	3	4	5

If your LPHA has a website, check all of the information or features that your LPHA web site includes: (select all that apply)

For the variables of this question: unchecked= 0 , checked= 1

- ☐ No website (q294a)
- ☐ Provides telephone and/or e-mail contact information for the various services LPHA provides (q294b)
- ☐ Provides information about the various services LPHA provides (q294c)
- ☐ Includes links or contact information for other public health partners in the community (q294d)
- ☐ Includes a number of links to other sources of consumer health information for the public (e.g., Medline Plus, CDC information) (q294e)
- ☐ Contains community-specific health information that is generated by our LPHA (q294f)
- ☐ Regulated entities can download commonly used forms from our LPHA web site (q294g)
- ☐ Regulated entities can submit forms or other information electronically via our LPHA web site (q294h)



# 2005 Profile of Local Public Health Agencies



We are interested in what information is available in electronic databases at your LPHA. For each program area listed below, please answer each of the following questions:

1. Does your LPHA maintain data from that program in an electronic database?

2. Can you exchange data from that program electronically with your state health agency (or other relevant state agency)?

Variable names and their possible values are provided in the corresponding cells

	Does your LPHA maintain data in an electronic database?  Yes = 1 No = 0	Can you exchange information electronically with the relevant state-level agency?		
		Send Information Unchecked=0 Checked= 1	Receive Information Unchecked=0 Checked= 1	Neither Unchecked=0 Checked= 1
Childhood immunization	q295	q295a	q295b	q295c
Reportable diseases	q296	q296a	q296b	q296c
Vital records	q297	q297a	q297b	q297c
Laboratory reporting	q298	q298a	q298b	q298c
WIC	q299	q299a	q299b	q299c
Medicaid billing	q300	q300a	q300b	q300c
Outbreak management	q301	q301a	q301b	q301c
Maternal child health reporting	q302	q302a	q302b	q302c
Restaurant inspections	q303	q303a	q303b	q303c
Water wells (licensing and/or testing)	q304	q304a	q304b	q304c
On-site waste water treatment systems	q305	q305a	q305b	q305c
Nuisance complaints	q306	q306a	q306b	q306c
Electronic health record (personal health services)	q307	q307a	q307b	q307c
Geographic coded data for mapping analysis	q308	q308a	q308b	q308c



# 2005 Profile of Local Public Health Agencies



We are interested in the informatics training needs of your LPHA's workforce. For each informatics areas listed below, please answer the following questions:

1. Rate your employees' need for training in each area (high, moderate, low, cannot rate).

2. Has your LPHA staff received training that addresses this area in the past year?

Variable names and their possible values are provided in the corresponding cells

For any of the following variables, a missing value was coded as “.”

Informatics Area	Variable	H i g h	M o d e r a t e	L o w	Cannot rate	Variable	Y e s	N o
Using and interpreting quantitative data	q309a	1	2	3	4	q309b	1	0
Using and interpreting qualitative data	q310a	1	2	3	4	q310b	1	0
Basic computer applications (Windows, Microsoft Office Suite)	q311a	1	2	3	4	q311b	1	0
Using software analytical tools (statistical packages, GIS, data mining)	q312a	1	2	3	4	q312b	1	0
Locating evidence-based Internet information (PubMed, CDC guidelines, etc.)	q313a	1	2	3	4	q313b	1	0
Locating consumer health information (English language or other)	q314a	1	2	3	4	q314b	1	0
Designing and maintaining a public health website	q315a	1	2	3	4	q315b	1	0
Understanding policies and technologies that protect confidentiality	q316a	1	2	3	4	q316b	1	0

## Variables Added:

Ruca2\_0: RUCA code

RUCAGroup: 1=Urban; 2=Suburban/micropolitan; 3=Rural/small town

SampleWeight: Sampling weights for modules

NRAdjust: Weights to adjust for non-response

CombinedWeight: Combines weights for sampling & non-response